



FAS Finance & Investment Limited

Corporate Office: Suvastu Imam Square (4th & 5th Floor), 65, Gulshan Avenue, Gulshan-1, Dhaka-1212

Notice of the 22nd Annual General Meeting

Notice is hereby given to all the Members of FAS Finance & Investment Limited (FFIL) that, the 22nd Annual General Meeting (AGM) of the Company will be held on Thursday, June 27, 2019 at 10:30 a.m. at RAOVA Convention Hall, Hall No. 3 (EAGLE), VIP Road, Mohakhali, Dhaka-1206 to transact the following business:

AGENDA

01. Receive and adopt the Audited Financial Statements of the Company as of and for the year ended 31 December 2018 together with the reports of the Auditors and Directors thereon;
02. Declaration of dividend for the year ended on December 31, 2018;
03. Retirement & re-appointment of Directors;
04. Appointment of the Auditors for auditing Financial Statements for the year ended on December 31, 2019 and fixation of their remuneration;
05. Appointment of the Auditors for auditing Corporate Governance for the year ended on December 31, 2019 and fixation of their remuneration;
06. Miscellaneous if any, with the permission of the Chair.

By order of the Board,

Sd/-

Zahid Mahmud

Company Secretary

Dated: June 10, 2019

NOTES

1. June 12, 2019 is the 'Record Date' to determine the Shareholders' entitlement to the dividend and their eligibility to attend and vote at the meeting.
2. The Board of Directors recommended 5% Stock Dividend subject to the approval of the shareholders.
3. A member eligible to attend and vote at the Annual General Meeting may appoint a proxy to attend, speak and vote or abstain from voting in his/her/its/their stead. The Proxy Form duly completed and stamped must be deposited at the Registered Office of the Company no later than 72 hours before the time set for holding the meeting.
4. Members are requested to notify change of their address, bank account details, contact number, e-mail address and 12 digits E-TIN number (if any), through their respective Depository Participants well in advance.
5. Annual Report, Attendance Slip and Proxy Form along with the notice will be sent to all the Members by Courier Service/Post/E-Mail. The Shareholders may also collect the Proxy Form from the Registered Office of the Company and the same will also be available in the Company's website: www.fasbd.com.

SPECIAL NOTE

As per BSEC's Directive No. SEC/CMRRCD/2009-193/154 dated 24 October 2013, no food box/gift/gift coupon etc. will be given at the Annual General Meeting.